WNPO Monthly Meeting Minutes – April Draft

April 5, 2004 Chicago, IL

MEETING MINUTES (4/5/04)
ATTENDANCE

Name	Company	Name	Company
Dave Cocran	BellSouth	Stephen Sanchez	AT&T Wireless
Frank Reed	T-Mobile	Laurie Itkin	Cricket
Dave Garner	Qwest	Steve Addicks	NeuStar
Paula Jordan	T-Mobile	John Malyar	Telcordia
Jason Kempson	Telcordia	Cheryl Gordon	ALLTEL
Craig Bartell	Sprint	Susan Tiffany	Sprint
Gene Johnston	NeuStar	Amy Donovan	Centennial Wireless
Mark Wood	Cingular Wireless	Brigitte Haysom	Centennial Wireless
Blaine Reeve	Western Wireless	Deborah Stephens	Verizon Wireless
Glenn Mills	Syniverse	Susan Ortega	Nextel
Maggie Lee	VeriSign	Brad Bloomer	OnStar
Liz Coakley	SBC	Wendy Wheeler	ALLTEL
Robin Meier	SBC	Marcel Champagne	NeuStar
Ginny Cashbaugh	USCELL	Syed Mubeen Saifullah	NeuStar
Chris Toomey	USCELL	Jeff Adrian	Sprint
		Tom Williams	TracFone
On the phone			
Rick Jones	NENA	Stephanie Hirst-Sievers	South Central
Leigh Swindle	Southern LINC	Dan Deneweth	TSE
Lonnie Keck	ATW	Adele Johnson	ATW
David Taylor	SBC	Earl Scott	Verizon
Kathy McGinn	RCC	Lori Messing	CTIA
Ron Steen	Bell South	Shannon Sevigny	NeuStar Pooling
Leigh Swindle	Southern LINC	Kim Maxwell	NE Colorado Cellular

April 5, 2004 Chicago, IL

MEETING MINUTES (4/05/04)

1) REVIEW OF MEETING MINUTES:

March minutes were reviewed, minor changes made and minutes were accepted.

2) INTRODUCTIONS, ANNOUNCEMENTS, AND AGENDA REVIEW

Steve Addicks, NeuStar hosted meeting in Chicago, IL.

3) OBF UPDATE – JIP Issue, Sue Tiffany, Sprint and Robin Meier, SBC

Robin Meier reported that there was an informal meeting with OBF Committee Co-Chairs Nancy Webber, Charles Kirkman; NIIF Co-Chairs Robin Meier and Bob Amling; Stu Goldman Lucent; and others from ATIS leadership. There was a discussion on the status of the JIP issues at NIIF and OBF. The outcome of the meeting was an agreement to discuss at the March NIIF/NIOC the possibility of asking T1S1 to be more explicit on wording in the T1S1 T1.113 document regarding JIP. The NIIF/NIOC sent the following letter to T1S1 requesting the change.

04041402.doc

Robin Meier also reported that the NIIF held a sub-team meeting and made changes to the "Informational Procedures for Jurisdiction Parameter Document", and presented those changes to the March NIIF/NIOC meeting. Additional changes were made to the document at the March meeting and the NIIF/NIOC sent out a request to the different forum groups and industry bodies to review the document and provide comments prior to the June NIIF meeting.

04041401.doc

Robin Meier expressed the importance of WNPO reviewing the document and providing comments back to the NIIF. When this document becomes final there will be an expectation in the industry that these guidelines will be followed by all telecommunications service providers, wireline and wireless. This document has been sent out to the industry several times for review and comments.

There were several questions about clarification on the JIP being required when it was an optional parameter. Robin responded that this would be a good question to ask the NIIF and to suggest the NIIF includes an explanation in the "Informational Procedures for Jurisdiction Parameter Document". Possibly the analogy below might help in understanding the JIP standard as an optional parameter which is required for all calls when the switch becomes LNP capable. JIP is a standard today in T1 TR45.2.

Understanding the JIP standard as an optional parameter:

April 5, 2004 Chicago, IL

The US Post Office has a standard to use zip codes on letters. It is required but not mandatory. Your letter will typically still reach it's destination without the zip code, however, without the zip code there are post office related issues possibly resulting in   more manual labor, longer time to deliver, increased costs, etc.

The same is true for the JIP standard as identified in current standards documentation. Populating the JIP is required but not mandatory and the call will go through without it.   However, there are telecommunications issues and impacts when the JIP is not data   filled.

4) WIRELESS COMMITTEE and INTERSPECIES TASK FORCE UPDATE – Lonnie Keck, ATW

a)   Next call is on April 23, 2004.

b)   OBF86 is scheduled for the week of May 17th in Atlanta.

c)   Next technical sub-committee meeting is April 26, 27 face to face in Chicago.

d)   WICIS 2.1.0 has been finalized and will be posted at OBF website. October 23-24 weekend has been chosen for the production implementation (flash-cut) of this release. Appropriate notifications will be sent to the industry as we get closer. Vendors are working to get the release available for testing in mid-August.

e)   Team is looking to lock-down the WICIS 3.0 release requirements at the August 2004 OBF 87 meeting.

f)   There are about 150 small wireless carriers that are using settings similar to wireline carriers.

5) SUB-COMMITTEE READ-OUTS:

1.   WTSC Read-Out by Sue Tiffany, Sprint

a) The team meets every Thursday for one hour at 10:00 CT. Everyone is encouraged to participate.

b) Sue reviewed the agenda for the next call April 8, 2004

2)   READ-OUT from Fall-Out Reduction Team (FORT) – Craig Bartell, Sprint

a) Craig quickly reviewed the FORT open issues list by item:

1. OCN vs. NPAC SPID in the CC field on LSR

2. Multiple fax numbers & classifications inhibit fax automation

3. Incomplete "port" requests

4. Port requests sent to wrong carrier

b) Calls are still being held every other Friday at 9:00 CT.

c) A recent, new action item at the FORT to determine if carriers would be willing to provide metrics data if the team can agree to the parameters of the data.

6) MAY 24th ROLL-OUT

There was nothing to report.

April 5, 2004 Chicago, IL

7) NANC read-out – Sue Tiffany, Sprint

No questions or action items for WNPO from the March NANC meeting.

8) NFG – NPAC FORECAST GROUP – AT&T

Paul Lagatutta presented the latest NFG forecast based on recent input by the WNPO. After discussion some additional changes were agreed to and Paul will have the latest model posted at the NPAC website. This forecasting model is updated at the end of each month with that months real data.

9) Old BUSINESS

a) WNPO 4-09: Conflict timer contribution. This contribution was not accepted. T-Mobile, Nextel, Dobson, VZ Wireless were not in favor of changing the conflict timers over six hours.

b) NPA Split Management Review – Verizon Wireless, ATW

It was suggested that the matrix be sent to the NNPO for distribution to that team in order to review and update with the most current info. The next split (919 – 951) is scheduled for July.

4.A.1 ACTION ITEM: Maggie will send out, with a cover letter, the NPA split matrix requesting NNPO members review and update where appropriate.

4.A.2 ACTION ITEM: Earl Scott, chair of NNPO will distribute the split matrix to the NNPO and ask that they update it and send back a response directly to him and he will then send to back to Maggie. Once completed with updates, matrix will be posted to the WNPO website.

4.A.3 ACTION ITEM: After updated, the matrix will be posted to website as well as imbedded in the Decision/Recommendation Matrix.

d) CTIA Small Carrier Forum (March 17, 2004):

There was a nice turnout of small carriers at this forum in DC. All presentations are posted to the CTIA website and will be posted to the WNPO section of the NPAC website. As a result of this forum and the recent reach-out program more small carriers are joining on the WTSC conference calls.

Note: Brent Struthers of NeuStar is tracking state and federal waivers for carriers outside the top 100 MSAs and will provide that to individuals if they notify him of their interest Brent.struthers@neustar.biz.

e) NIIF CONTACT LIST: (National LNP Contact List)

The task force has made progress in cleaning up the current NIIF list. There are 68 more carriers on the list that have yet to be contacted. The group will be meeting again this week to divide up the balance of that work. NIIF representatives stated that they appreciate the work that has been done so far and they are posting updates as

April 5, 2004 Chicago, IL

soon as they carriers to competitor vendor come in. It was brought up that a clearinghouse vendor had volunteered to contact update the information. VeriSign objected to this action, specifically if it meant the was directly contacting another's customers. VeriSign felt it inappropriate for any single be used by an industry forum for this kind of service.

f) Recent WNPO Contribution Activity:

1. Issue 04-11: Wireless porting 'Best Practices' Guidelines. This issue was accepted although some changes will be made to the document. Those changes will be sent out ASAP to the team for final review. If there are no additional changes, the document will be included on the WNPO Decision/Recommendation list and posted to the website.

   4.A.4 ACTION ITEM: Verizon Wireless will update the contribution 04-11 (Best Practices Guidelines) and WNPO chairs will forward for comment.

   4.A.5 ACTION ITEM: Maggie will post to the Decision Matrix and NPAC website once comments are accepted back.

2. Issue 04-12: Identifying Reseller OLSP. Much discussion around this contribution including the fact that the suggested short term solution would require an interface change and cannot be truly considered short term. The contribution was accepted with the understanding that more work must be done to determine recommendations for resolution.

   4.**A.6 ACTION ITEM: A conference call has been scheduled for Tuesday April 13th, 2004 at 2:00 to 3:30 ET, Sprint hosting to discuss Issue 4-12, Identifying Reseller OLSP. A notice will be sent out with details along with an** updated recommendations **contribution which will not have either of the current listed.**

10) WNPO Decision/Recommendation Matrix:
Reviewed the latest matrix and made appropriate additions of 3 recent items. Latest Matrix will be posted to the www.npac.com.

11) Review Action Items:
Team reviewed the March action items.

12) CTIA Read-Out – Lori Messing
No Report available.

13) New Business:

a) Standardized Fax Form review – Some carriers are requesting that the new standardized fax form being put together by vendors be reviewed by the OBF. The form is still being worked on.

April 5, 2004 Chicago, IL

It appears that individual states may or are beginning to identify individual sets of minimum data requirements to exchange with trading partners. The possibility of having a different set of requirements for several (or all) states is not ideal. A new contribution is being formulated for the ITF requesting a standard set of minimum requirements for use by all. Follow links at www.atis.org to review contribution when posted.

b) <u>NeuStar Presentation on NPAC Timers</u> – Steve Addicks was asked to provide a tutorial to the WTSC on the next WTSC call on April 8.

c) <u>Open Codes</u> – Some members where concerned that, in preparation for May 24th, there has been little activity by rural carriers to open codes at the NPAC and/or the LERG. (NeuStar reported that 107,000 codes are currently opened in the NPAC with 128,000 opened in the LERG.)

d) <u>Operating Agreements/SLAs</u>: Templates have been distributed to many of the small carriers. This was brought up to again remind service providers who are gearing up for May 24th that they need to exchange basic information for trading and encourage that it be done as soon as possible.

4.A.7 ACTION ITEM: Maggie will go back and retrieve the message we sent out prior to November 24th to encourage information exchange and resend to the distribution list.

14) Lessons Learned Matrix:

Updated with NPA split matrix agreement among wireless carriers.

15) NANC REPORT ITEMS

Reviewed what we currently have for the next NANC report (May, 2004).

16) MEETING AGENDA FOR May

Reminder: Participants wishing to discuss major issues should provide contributions 5 business days prior to the next meeting for all to review. If contributions are received after that they will be considered walk-on and discussed if time permits. Otherwise they will be on the following month's agenda. Please ensure that either the header or footer of the contribution includes contributor's name/company, date and page numbers.

17) WRAP-UP:

a) **Update Decision/Recommendation Matrix**
b) **Review Agenda for Next Month**
c) **Review Items to be Reported to NANC**

<u>**Remember:**</u> To subscribe to the WNPO exploder list, visit: http://lists.neustar.biz/mailman/listinfo.cgi select "wireless ops", and add yourself to the list.

To subscribe to the LNPA-WG or LNP Architecture distribution list subscribe at: http://lists.neustar.biz/mailman/listinfo.cgi/lnpa

April 5, 2004 Chicago, IL

18) Future meetings: (Please note many locations are still subject to change.)

<u>WNPO Dates:</u>	<u>Location</u>	<u>Host:</u>
May 3	Overland Park, KS	Sprint
June 14	Ottawa, Canada	Canadian Consortium
July 19	Raleigh, NC	Tekelec
August 16	Newport Beach, California	T-Mobile
September 7	Atlanta, GA	Cox
October 4	TBD	Nextel
November 1	Nashville, TN	Verizon Wireless

NOTE: The November meeting is coincident with the November national elections. Make sure that you make arrangements for an absentee ballot.

December 6	New York, NY	AT&T